



*Secretary of State*  
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North Carolina Secretary of State

IT

Cable Television Franchises

KB Website Manual


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Version 1.0

# About the Cable Television Franchises Manual

This manual gives an overview of all the pages and features of the Cable TV Franchises section of the KB website.

Official website of the State of North Carolina [Here's how you know](#) ▾

 **Secretary of State**  
*Elaine F. Marshall*

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# Cable Television Franchise Services

This manual gives an overview of the pages and features of the **Cable Television Franchise** section of the Secretary of State’s new KB website.

Go to the North Carolina Secretary of State’s Office website at: <https://sosnc.gov>.

Select **Programs**.

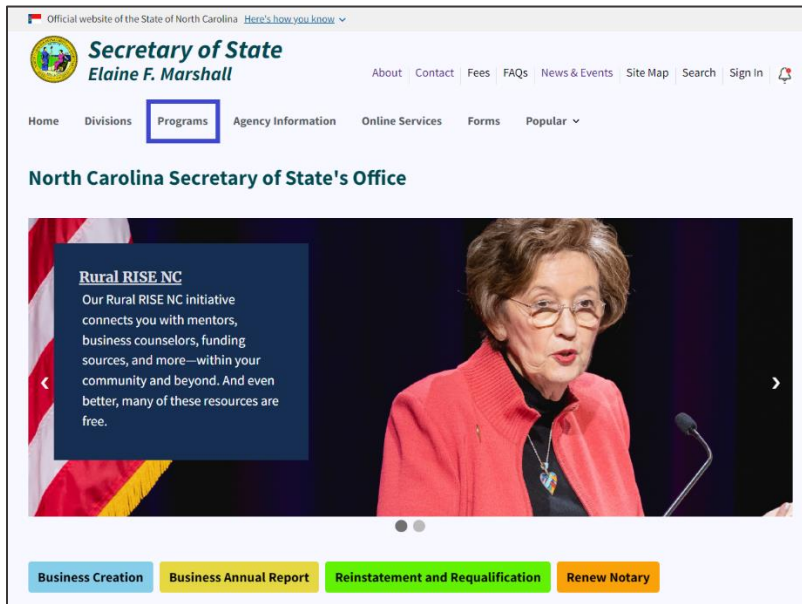


Figure 1. Programs menu highlighted

On the Programs page, select the Cable Television for Franchises link.

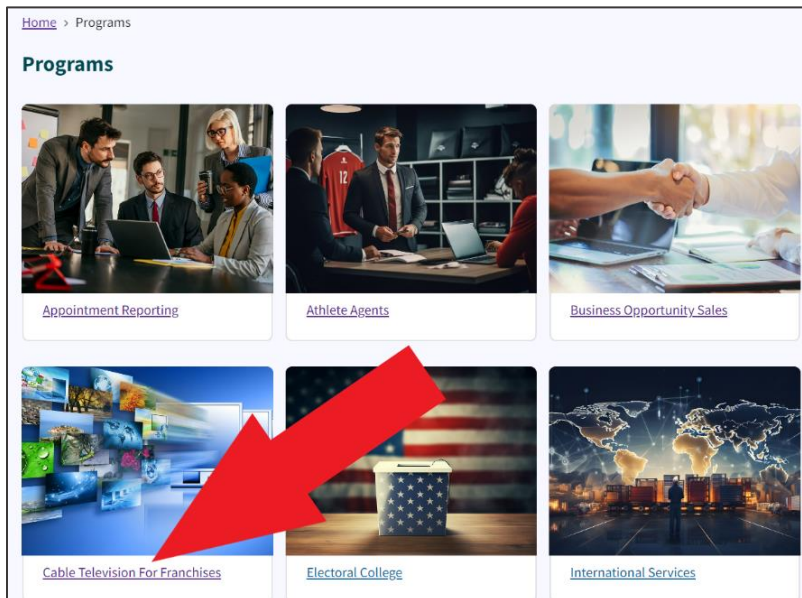


Figure 2. Red arrow pointing to the Cable Television for Franchises link

This takes you to the Cable Television Franchises page.

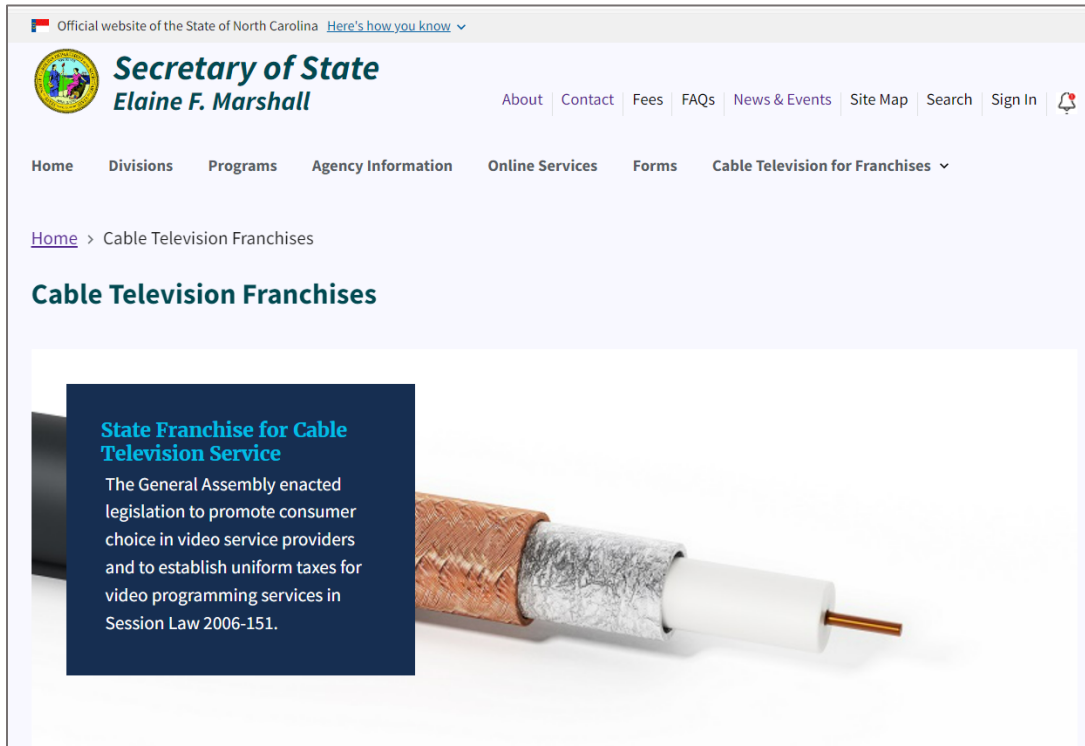


Figure 3. Cable Television Franchises page

The Cable TV page has a search tool.

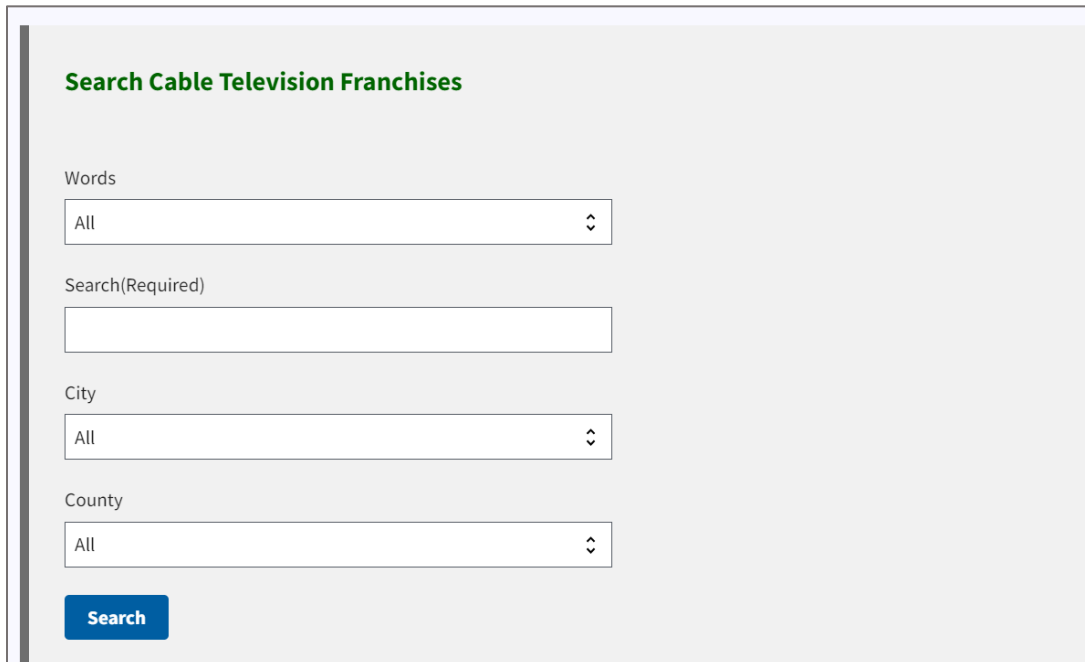


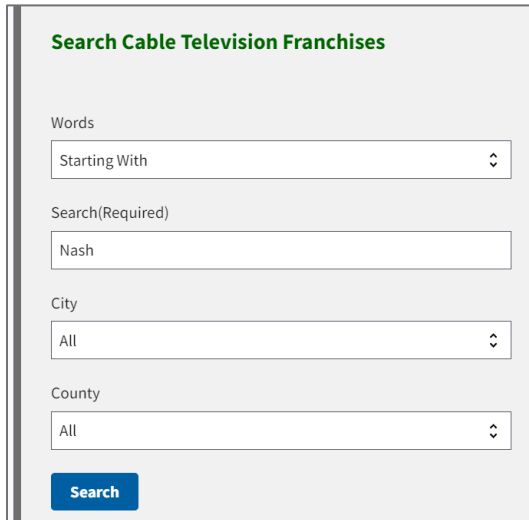
Figure 4. Search tool

Use the **Search Cable Television Franchises** tool to search for cable television franchises in North Carolina.

Select the search method in the **Words** dropdown and then type the name of the company in the **Franchise Name** entry field. Select the **City** and **County**.

Click **Search**.

For this example, select “**Starting With**” in the **Words** dropdown and type “**Nash**” in the **Search** dropdown.



The screenshot shows a search interface titled "Search Cable Television Franchises". It contains four input fields: "Words" with a dropdown menu set to "Starting With", "Search(Required)" with the text "Nash", "City" with a dropdown menu set to "All", and "County" with a dropdown menu set to "All". A blue "Search" button is located at the bottom left of the form.

Figure 5. Search tool

Click **Search**.

The **Search Results** display the Cable TV Franchise’s name. You can expand the tile for more options by clicking on the plus (+) sign. See **Figure 6**.



The screenshot shows the search results page. At the top, there is a breadcrumb trail: "Home > Cable Television Franchises > Search > Cable Television Franchises Search". Below this is the heading "Cable Television Franchises Search". Underneath, it says "Search Result" and "1 Result". The search parameters are listed: "City All County All Words Starting with Search Nash Search Time 3/6/2024 11:00 AM". There is a link "Search Again". The main result is a tile for "Nash County Unincorporated Limits (921396)" with a plus sign (+) on the right. At the bottom left, there is a link "Return to top".

Figure 6. Search Results

Click the plus (+) sign to expand the tile.

[Home](#) > [Cable Television Franchises](#) > [Search](#) > Cable Television Franchises Search

## Cable Television Franchises Search

### Search Result

1 Result

City All County All Words Starting with Search Nash Search Time 3/6/2024 11:00 AM

[Search Again](#)

**Nash County Unincorporated Limits (921396)**

**Franchise Id** 921396

2120 W. Arlington Blvd.  
Greenville, NC 27834

[Filings](#)

[Return to top](#)

Figure 7. Expandable tile of options

This displays the **Franchise ID** number, **address**, and a **Filings** link.

When you click on the Filings link, additional information displays with a **View Details** link. This link takes you to the PDF copy of the selected filing.

[Home](#) > [Cable Television Franchises](#) > [Search](#) > Cebridge Acquisition, LP d/b/a Suddenlink Communications

## Cebridge Acquisition, LP d/b/a Suddenlink Communications

### Filings

- Franchise
  - 2/26/2007
  - V200712000009
  - [View Details](#)
- Annual Svc. Report
  - 7/27/2007
  - V200720800001
  - [View Details](#)

[Return to top](#)

Figure 8. Previous and current filings listed

## Browse Cable Television Franchises

The Browse Cable Television Franchises section has ten box image links.

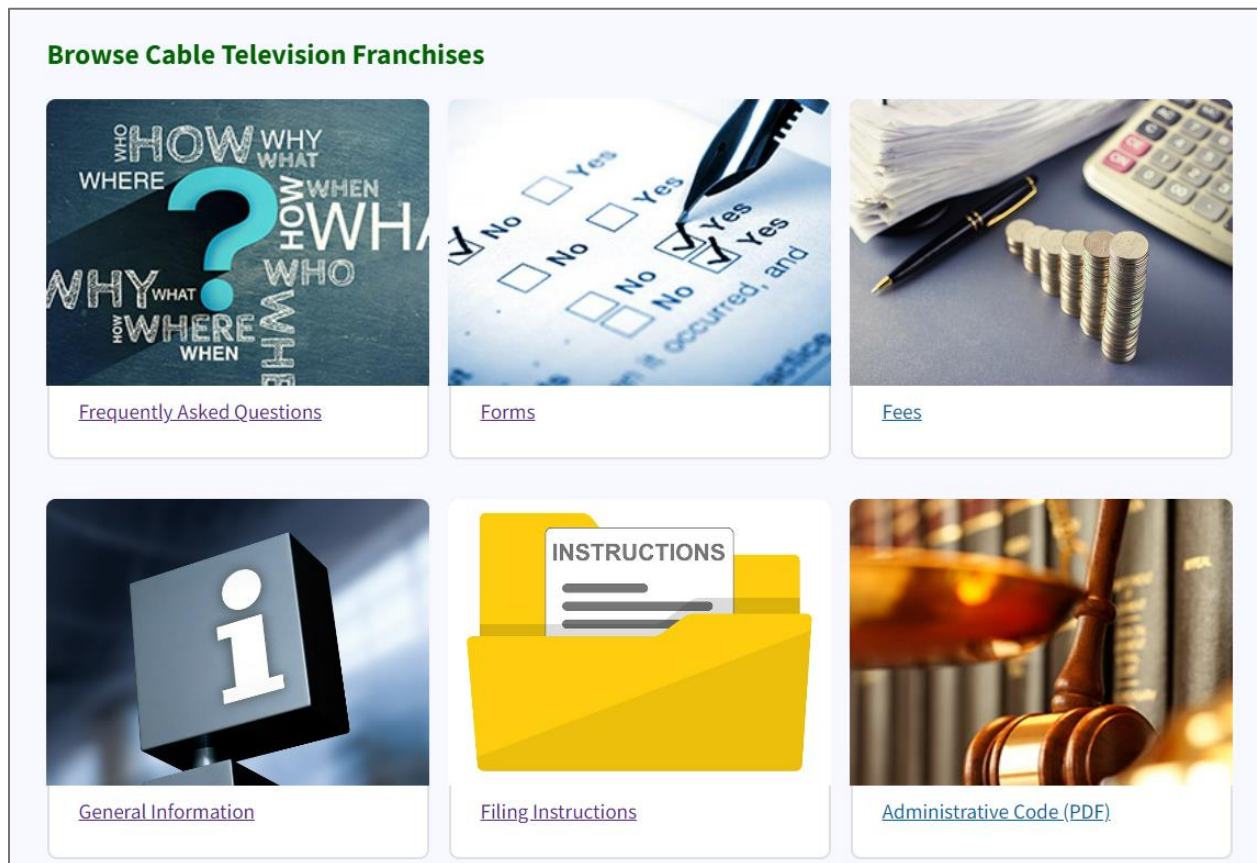


Figure 9. Browse section with links

The ten box links are:

- Frequently Asked Questions
- Forms
- Fees
- General Information
- Filing Instructions
- Administrative Code
- Statutes
- Annual Service Reports
- Service Complaints
- Search



## Frequently Asked Questions

The **Frequently Asked Questions** page contains twenty-three questions and answers about Cable Television Franchises.

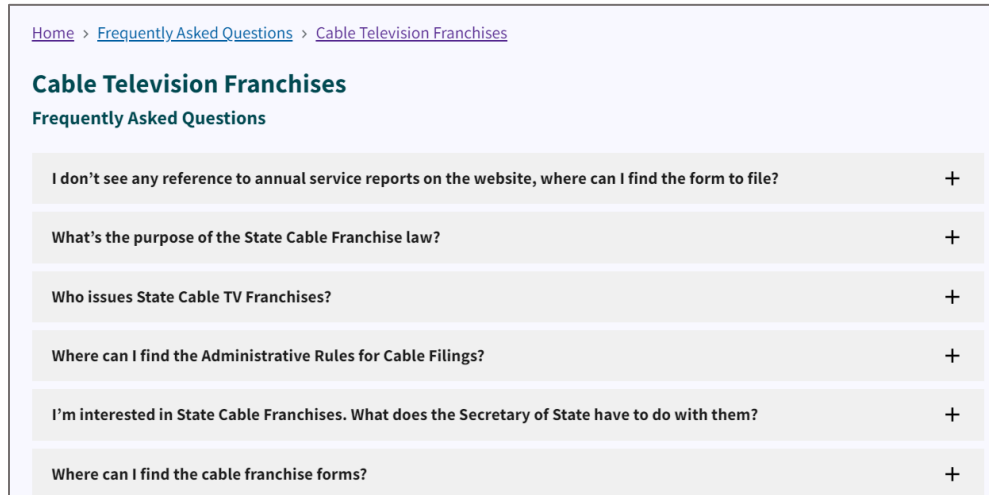


Figure 10. Frequently Asked Questions

## Forms

The Forms page has four downloadable forms:

- Notice of Franchise
- Notice of Commencement of Service
- Notice of Withdrawal
- Notice of Change in Ownership

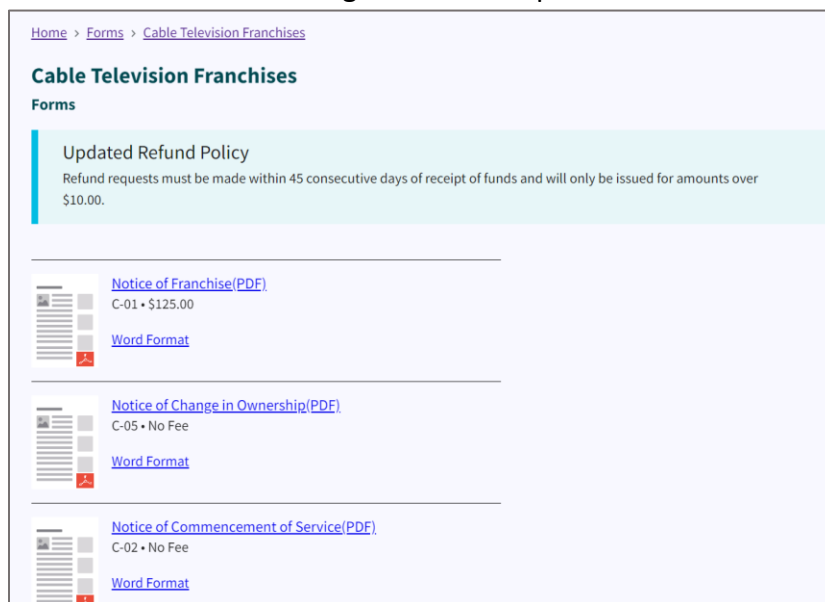


Figure 11. Cable TV Franchise Forms page

## Fees

The Fees page has a list of the Cable Television Franchise fees.



The screenshot shows a web page titled "Cable Television Franchises" with a sub-section "Fees". It lists five categories of fees: C-01 (Notice of Franchise) at \$125.00, C-02 (Notice of Commencement of Service) with no fee, C-03 (Notice of Withdrawal) with no fee, C-05 (Notice of Change in Ownership) with no fee, and BE-02 (Articles of Correction) at \$10.00. A note at the bottom states "Make checks payable to 'North Carolina Secretary of State'".

[Home](#) > [Fees](#) > [Cable Television Franchises](#)

### Cable Television Franchises

#### Fees

- C-01 • Notice of Franchise**
  - \$125.00
- C-02 • Notice of Commencement of Service**
  - No Fee
- C-03 • Notice of Withdrawal**
  - No Fee
- C-05 • Notice of Change in Ownership**
  - No Fee
- BE-02 • Articles of Correction**
  - \$10.00

Make checks payable to "North Carolina Secretary of State".

Figure 12. List of fees

## List of Fees

The fees for Cable Television Franchises are:

Notice of Franchise (C-01): \$125

Notice of Commencement of Service (C-02) – No fee

Notice of Withdrawal (C-03) — No fee

Notice of Change in Ownership (C-05) – No fee

Articles of Correction (BE-02): \$10

Make checks payable to “North Carolina Secretary of State.”

## General Information

The General Information page contains a link to the statute and three definitions for: **Existing Agreement**, **Pass a Household**, and **PEG Channel**.

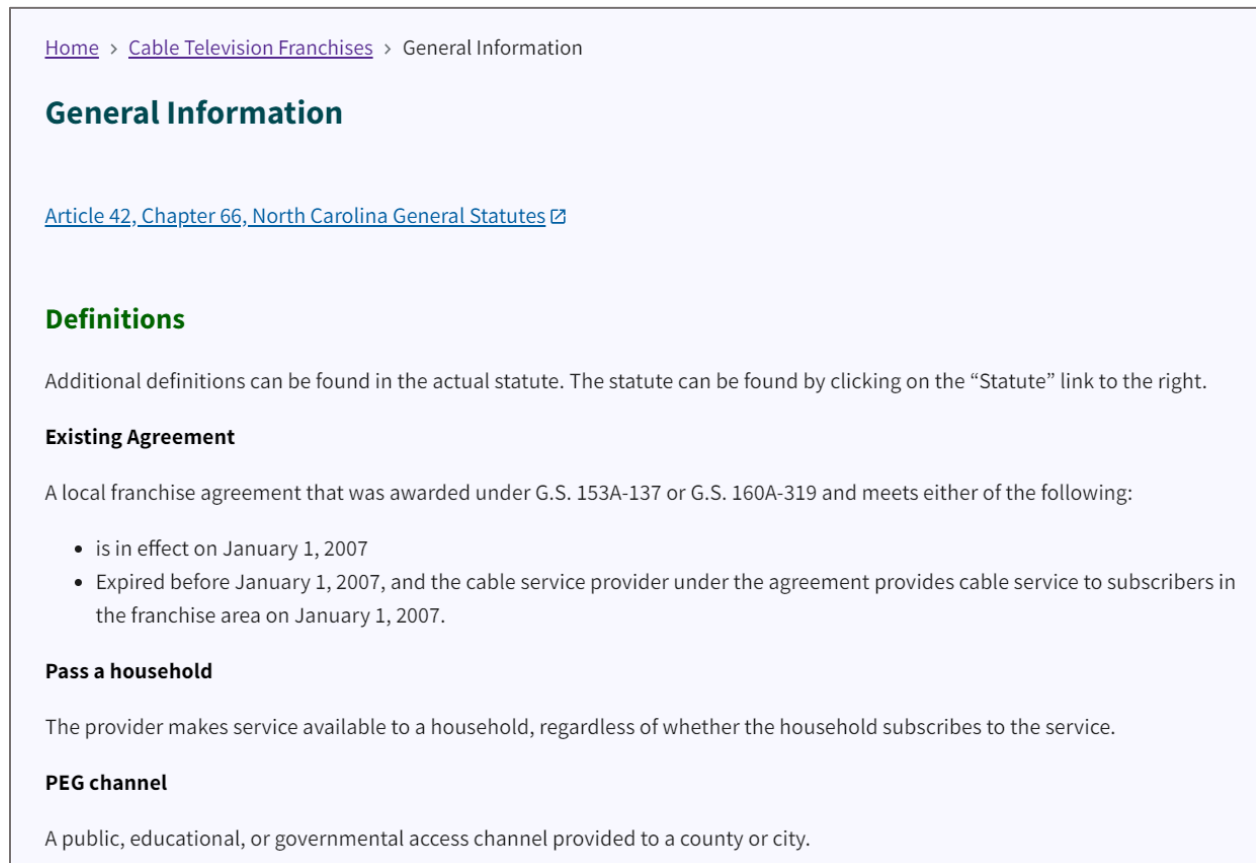
A screenshot of a web page titled "General Information" under the heading "Cable Television Franchises". The page includes a breadcrumb trail: "Home > Cable Television Franchises > General Information". Below the title is a link to "Article 42, Chapter 66, North Carolina General Statutes". A section titled "Definitions" explains that additional definitions can be found in the actual statute. Three definitions are listed: "Existing Agreement" (a local franchise agreement awarded under G.S. 153A-137 or G.S. 160A-319 meeting specific criteria), "Pass a household" (service available to a household regardless of subscription), and "PEG channel" (public, educational, or governmental access channel provided to a county or city).

Figure 13. General Information page

Also, the page lists the required documents for four different filing types. The submission criteria is listed beneath each filing type.

The four filing types are:

- Notice of Franchise
- Commencement of Service
- Notice of Withdrawal
- Notice of Change in Ownership

### *Notice of Franchise*

A person who intends to provide a cable service over a cable system in an area must file a notice of franchise with the North Carolina Secretary of State before providing service.

The [Notice of Franchise](#) form is used for this filing.

### *Commencement of Service*

A person who files a notice of franchise must begin providing service in the service area described in the notice within 120 days after the notice is filed. If cable service does not begin within this period, the notice of franchise terminates 130 days after it was filed. The [Commencement of Service](#) form is used for this filing.

### *Notice of Withdrawal*

A person may withdraw a notice of franchise by filing a notice of withdrawal with the Secretary of State. The notice of withdrawal must be filed at least ninety (90) days before the service is withdrawn. The [Notice of Withdrawal](#) form is used for this filing.

### *Notice of Change in Ownership*

A successor in interest to a person who has filed a notice of franchise is not required to file another notice of franchise. When a change in ownership occurs, the owner must file a notice of change in ownership with the Secretary of State within fourteen (14) days after the change becomes effective. The [Notice of Change in Ownership](#) form is used for this filing.

A list of fees for each filing type is listed at the bottom of the page along with a link to the State Franchise for Cable Television Service Rules (PDF).

## Filing Instructions

The Filing Instructions page gives instructions for filing as a cable television franchise in North Carolina. On this page, you will find links to the law that governs cable television franchises in North Carolina, required documents, and fee information.

[Home](#) > [Cable Television Franchises](#) > Filing Instructions

### Filing Instructions

The provisions of [Article 2 of Chapter 55D](#) of the General Statutes apply to the submission of a State Franchise Cable Television Service document.

A document filed with the Secretary of State's Office must be signed by an officer or general partner of the person submitting the document.

### Required Documents to File a Notice of Franchise

You have to submit all of these things to us

- A complete, legible Notice of Franchise Form
- A paper map of the franchise service area
- An electronic map of the franchise service area
- The filing fee
- A copy of a, b, and c as listed above.

Figure 14. Filing Instructions page

The submission package must include:

1. A complete, legible Notice of Franchise Form
2. A paper map of the franchise service area
3. An electronic map of the franchise service area
4. The filing fee
5. Copies of everything in 1-3.

To read the detailed requirements for submission of a State Franchise Cable Television Service document, see [Article 2 of Chapter 55D of the General Statutes](#).

## Administrative Code (PDF)

This link takes you to directly to the downloadable PDF copy of [Title 18, Chapter 13](#) of the NC Administrative Code which explains in detail the filing requirements under Chapters 55, 55A, 55B, 57D, or 59 of the General Statutes.

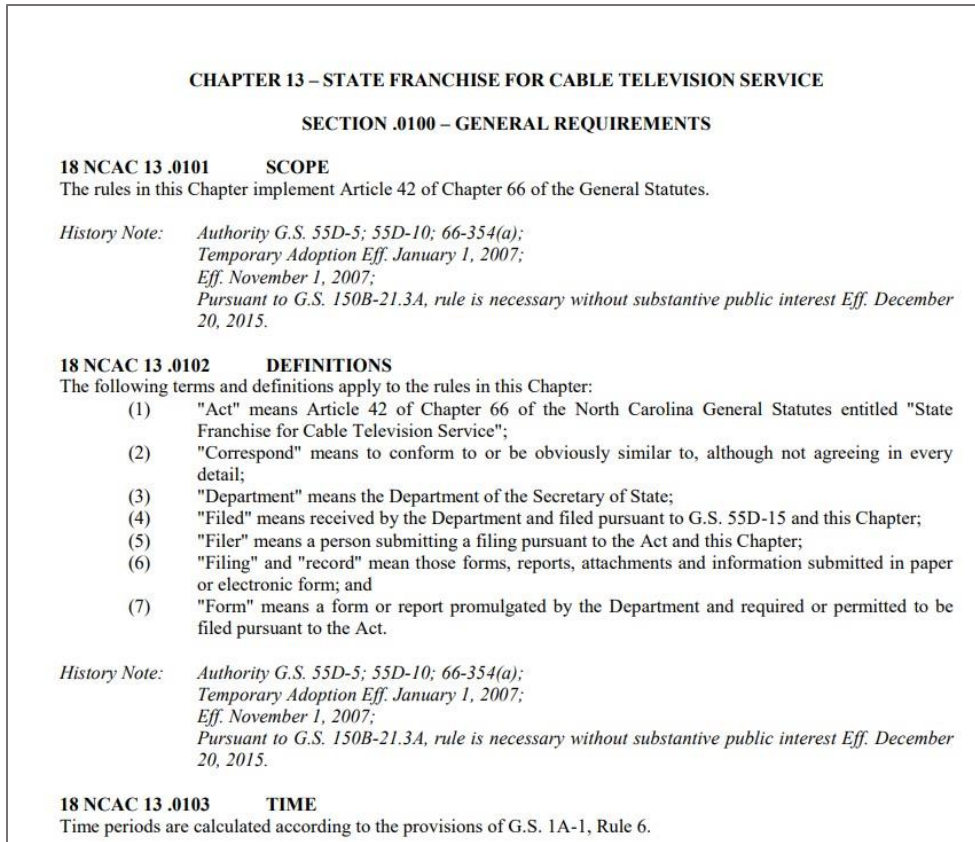


Figure 15. Administrative Code

## Statutes

[Article 42 State Franchise for Cable Television Service](#) designates exclusive franchising authority to the Secretary of State for cable service provided over a cable system in North Carolina.

Compliance ensures that cable television franchises operate within the State's legal framework.

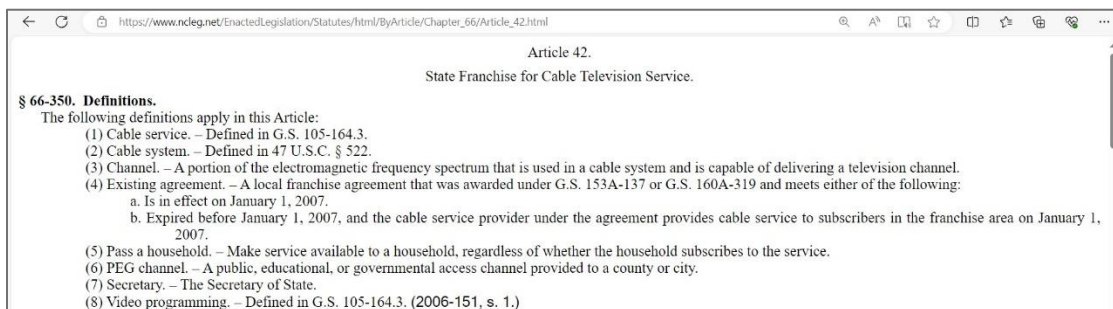


Figure 16. Statutes page

## Annual Service Reports

The annual service report is no longer required. See [Annual Service Reports \(sosnc.gov\)](https://sosnc.gov).

[Home](#) > [Cable Television Franchises](#) > Annual Service Reports

### Annual Service Reports

**I don't see any reference to annual service reports on the website, where can I find the form to file?**

The law requiring the Annual Service Report to be filed by cable providers was repealed by [Session Law 2018-145](#) (Section 5.(a)). The Annual Service Report is no longer required to be filed with the North Carolina Secretary of State's Office.

Figure 17. Annual Service Reports page

## Service Complaints

The NC Secretary of State does not handle cable service complaints. However, there are steps you can take to get help.

Call or contact your cable television company. The contact information should be on your bill.

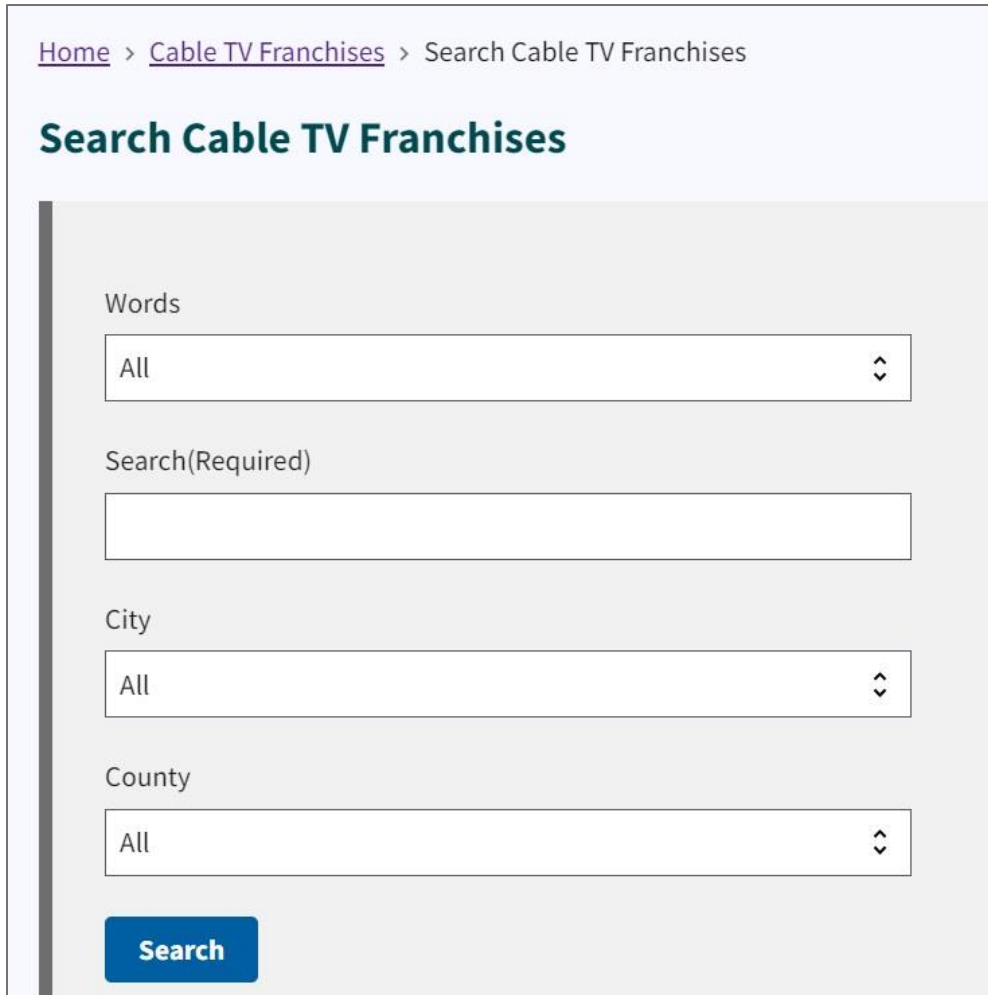
On your bill, check for:

- If it lists a local government (city, county, town), call the number on the bill. If your bill lists a local government, then your local government is in charge of the cable franchise.
- If it lists the North Carolina Department of Justice or the North Carolina Attorney General, your cable TV is provided under a State cable franchise. The Attorney General has some power to help with State cable franchise issues. Call the number for the Attorney General on your bill or:

North Carolina Department of Justice  
Consumer Protection Division  
9001 Mail Service Center  
Raleigh, NC 27699-9001  
1-877-5-NO-SCAM  
(919) 716-6000  
<http://www.ncdoj.gov/Consumer.aspx>

## Search

This search tool allows you to access the database of all registered cable television franchises in North Carolina. Businesses use this search tool to connect with potential partners or investors. Customers use this tool to search for details about a local cable television franchise.



The screenshot shows a web interface for searching cable TV franchises. At the top, there is a breadcrumb trail: [Home](#) > [Cable TV Franchises](#) > Search Cable TV Franchises. Below this is the main heading "Search Cable TV Franchises". The search form includes four dropdown menus: "Words" (set to "All"), "Search(Required)" (empty), "City" (set to "All"), and "County" (set to "All"). A blue "Search" button is located at the bottom of the form.

Figure 18. Search Cable TV Franchises tool