



*Secretary of State*  
*Elaine F. Marshall*

North Carolina Secretary of State

IT

**Athlete Agents**

**KB Website Manual**

February 9, 2024


Version 1.0


## About the Athlete Agents Manual

This manual gives an overview of the pages and features of the **Athlete Agent Registration Office** section of the NC Secretary of State's new KB website. The Athlete Agent Registration Office is responsible for regulating agents for student-athletes in North Carolina.

[Article 9 of Chapter 78C of the North Carolina General Statutes \(Uniform Athlete Agents Act\)](#) regulates the conduct of athlete agents who represent student-athletes in North Carolina. The act requires athlete agents to register with the NC Secretary of State before they can represent student-athletes. Also, the act provides guidelines for athlete agent conduct and imposes penalties for violations.

Official website of the State of North Carolina [Here's how you know](#) ▾

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### North Carolina Secretary of State's Office

**Rural RISE NC**  
Our Rural RISE NC initiative connects you with mentors, business counselors, funding sources, and more—within your community and beyond. And even better, many of these resources are free.

Business Creation | Business Annual Report | Reinstatement/Requal | Renew Notary

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# Athlete Agents

Go to the NC Secretary of State's home page at <https://sosnc.gov/>.

Select **Programs**.

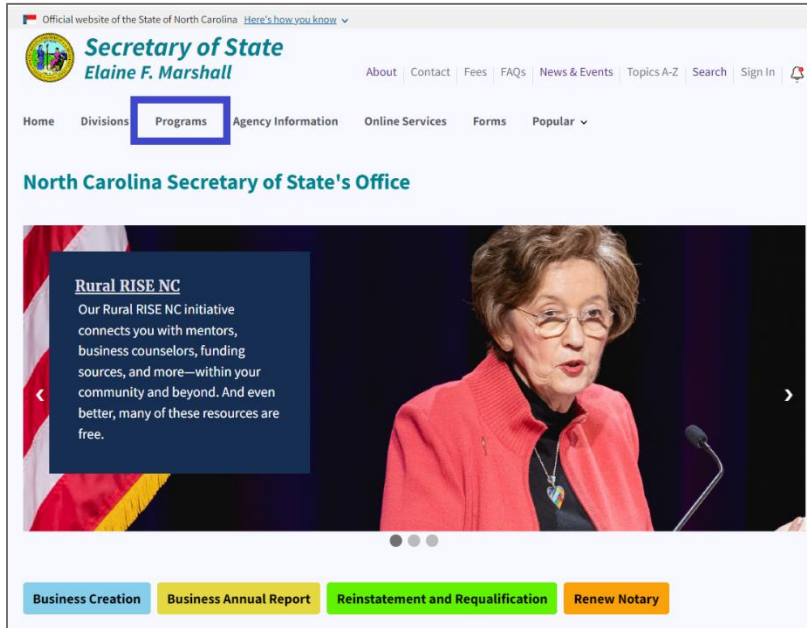


Figure 1. Select Divisions

On the Divisions page, there are twelve box links to the twelve divisions under NC SOS.

Select **Athlete Agents**.

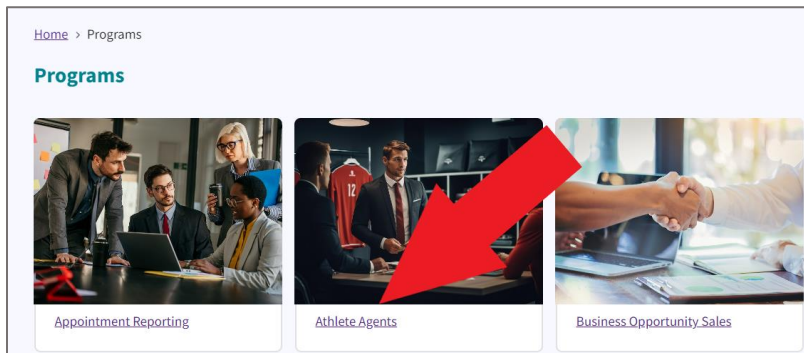


Figure 2. Select Advance Healthcare

This takes you to the **Athlete Agents** page.

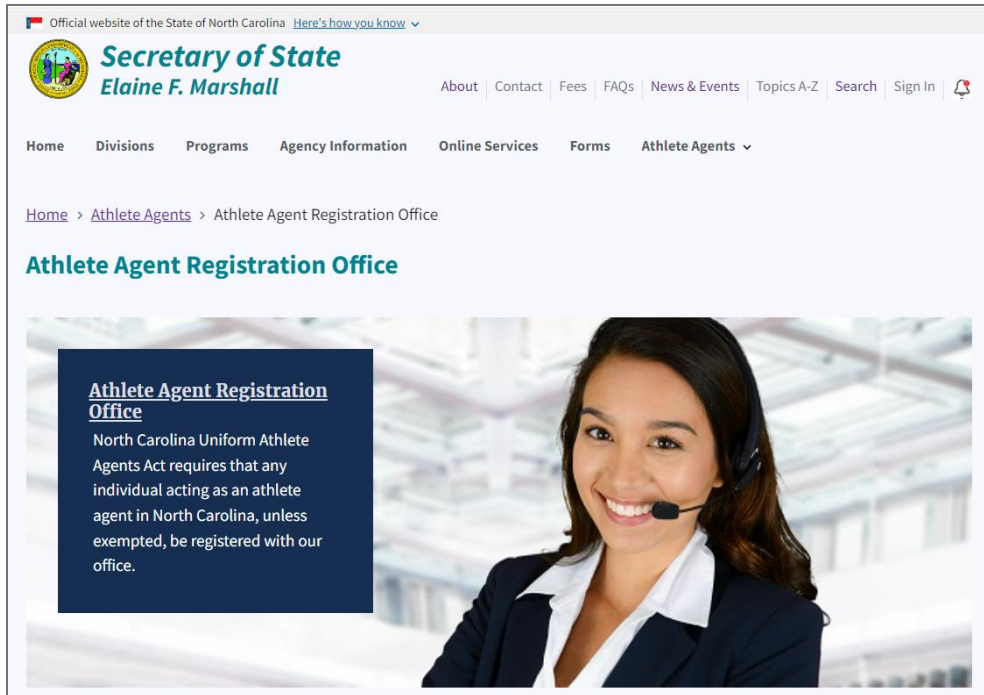


Figure 3. Athlete Agents page

The North Carolina Uniform Athlete Agents Act requires that any individual acting as an athlete agent in North Carolina, unless exempted, be registered with our office.

There are five box image links under the **Browse Athlete Agent Registration Office** section.



Figure 4. Browse Athlete Agent Registration Office

The **Browse Athlete Agent Registration Office** section has five box links:

- List of Athlete Agents
- FAQ for Athlete Agents
- Registration Requirements
- North Carolina Uniform Athlete Agents Act
- Athlete Agent Registration Forms

## List of Athlete Agents

This [List of Athlete Agents](#) page contains a downloadable (Word) list of current athlete agents in North Carolina.

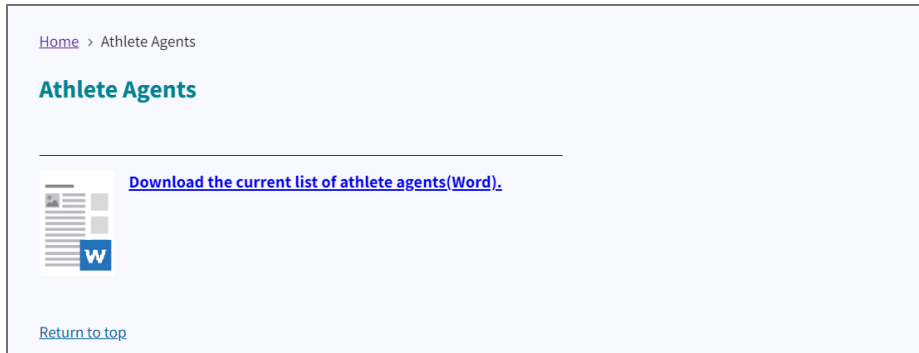


Figure 5. Downloadable list of current athlete agents

## FAQ for Athlete Agents

The [Frequently Asked Questions](#) page has 28 questions and answers regarding Athlete Agent registration. The questions are arranged in an accordion. Click the plus sign (+) on each question to see the answer.

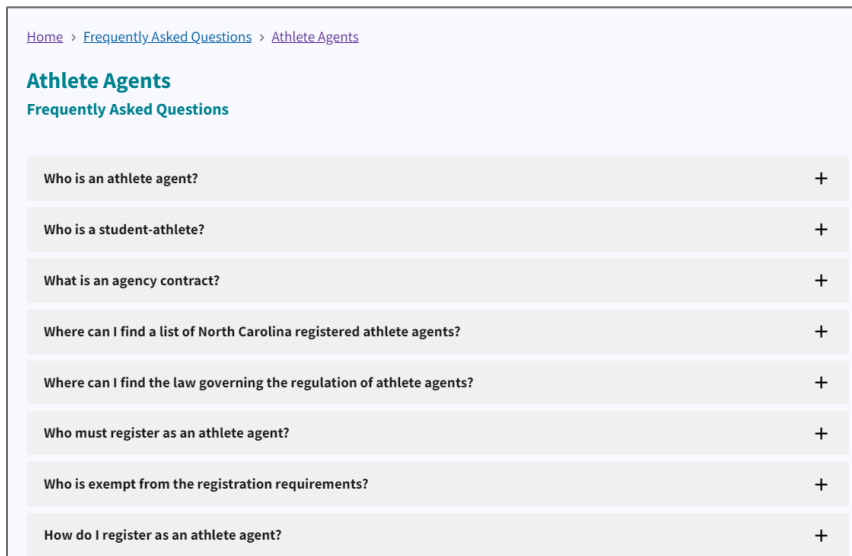


Figure 6. Athlete Agents FAQs

## Registration Requirements

The [Registration Requirements](#) page has separate instructions for Initial Registration and Renewals. A link to the downloadable [Athlete Agent Application Form](#) and [Application for Renewal](#) are also available on this page.

[Home](#) > [Athlete Agents](#) > Registration Requirements

### Registration Requirements

#### Initial Registration

1. Submit [Athlete Agent Application Form\(PDF\)](#) with original signature to our Athlete Agent Registration office.
2. Include filing fee of \$200.00 paid by personal check (no starter check), money order or a cashier's check. Make checks payable to the North Carolina Department of the Secretary of State.

#### Renewals

A certificate of registration is valid for one year from the date issued. A registered athlete agent must renew their registration before the end of that year.

A renewal filing will consist of the following filed with our Athlete Agent Registration Office:

1. [Application for Renewal as an Athlete Agent\(PDF\)](#)
2. Renewal fee of \$200.00 paid by personal check (no starter check), money order or a cashier's check. Make checks payable to the

Figure 7. Registration Requirements for Athlete Agents

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1. [Application for Renewal as an Athlete Agent\(PDF\)](#)
2. Renewal fee of \$200.00 paid by personal check (no starter check), money order or a cashier's check. Make checks payable to the North Carolina Department of the Secretary of State.



**Note:** Failure to renew before expiration makes you ineligible to act as an athlete agent until the renewal of your certificate of registration has been approved.

## North Carolina Uniform Athlete Agents Act

The [NC Uniform Athlete Agents Act](#) page shows the act itself.

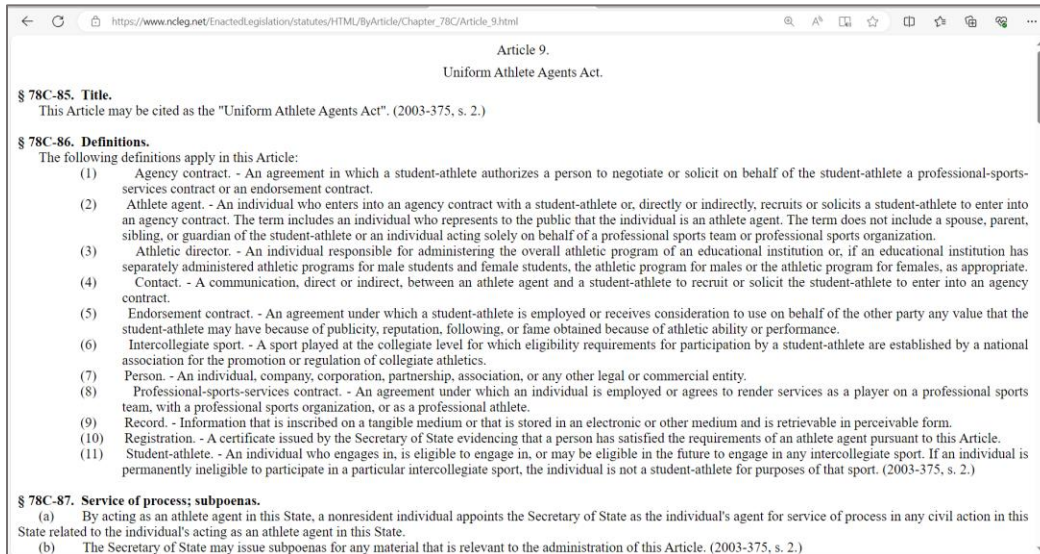


Figure 8. North Carolina Uniform Athlete Agents Act

## Athlete Agent Registration Forms

The [Athlete Agents Registration Forms](#) link takes you to the Forms page where you can download the following forms: [Athlete Agents Initial Application for Registration](#) and [Application for Renewal as an Athlete Agent](#).

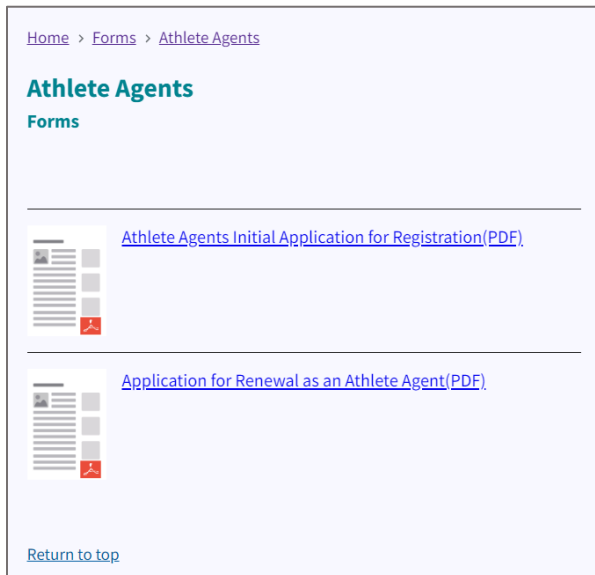


Figure 9. Athlete Agents Forms page