



Elaine F. Marshall, Secretary of State

**Local Government Liaison Registration and Unit Authorization Statement 2018**  
**NO REGISTRATION FEE REQUIRED**

**Local Government Unit Liaison Personnel Information**

Complete Name of Local Government Unit Liaison: \_\_\_\_\_

Complete Name of Local Government Unit: \_\_\_\_\_

Check Applicable Box:       County Government    City Government    Other Governmental Unit

Physical Business Address of Liaison: \_\_\_\_\_

Mailing Address of Liaison: \_\_\_\_\_

Telephone No. of Liaison: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail Address of Liaison: \_\_\_\_\_

**Local Governmental Unit Information**

Complete Name of Local Government Unit\*: \_\_\_\_\_

Address of Agency (Physical): \_\_\_\_\_

Complete Name and Title of Contact Person: \_\_\_\_\_

Mailing Address of Contact Person: \_\_\_\_\_

Telephone No. of Contact Person: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-Mail Address of Contact Person: \_\_\_\_\_

**\* Local Government Unit means the local governmental unit on whose behalf the local government liaison lobbies, e.g. town, city, county, or other government unit. G.S. 138A-3(15d) defines a governmental unit as a political subdivision of the State, and any other entity or organization created by a political subdivision of the State.**

**GENERAL SUBJECTS ON WHICH THE LOCAL GOVERNMENT LIAISON INTENDS TO LOBBY**

Enter codes from the subject identification table below. List all applicable categories.


Code	Subject	Code	Subject
1	Agriculture, horticulture, farming, and livestock	17	Health service, medicine, drugs and controlled substances, health insurance, hospitals
2	Amusements, games, athletics, sports and entertainment	18	Higher education
3	Banking, finance, credit and investments	19	Housing, construction, building codes
4	Children, minors, youth, seniors	20	Insurance (excluding health insurance)
5	Church and religion	21	Labor, salaries and wages, collective bargaining
6	Communications, newspaper, television, radio, computers and information technology	22	Law enforcement, courts, judges, crimes, prisons
7	Consumer affairs	23	Licenses, permits
8	Ecology, environment, pollution, conservation, zoning, land and water use	24	Liquor, alcoholic beverages
9	Education	25	Manufacturing, distribution, services
10	Elections, campaigns, voting, political parties	26	Natural resources, forest and forest products, fisheries, mining and mining products
11	Equal rights, civil rights, minority affairs	27	Public lands, parks, recreation
12	Government, taxation, financing, revenue, budget, appropriations, bids, fees, funds	28	Social insurance, unemployment insurance, public assistance, workers compensation
13	Government, county	29	Transportation, highways, streets and roads
14	Government, federal	30	Utilities, power, cable television, gas
15	Government, municipal	31*	Other: (please specify) _____ _____
16	Government, state		

**\*Registration will be rejected if category 31 "Other" is selected and no subject is specified.**

**REPORT PREPARER'S IDENTITY/SIGNATURE (RULE 18 NCAC 12.0209)**

Printed Full Name of Report Preparer: \_\_\_\_\_

Signature of Report Preparer: \_\_\_\_\_ Date: \_\_\_\_\_

**Local Government Liaison and Local Governmental Unit Contact Person Certification**

**LOCAL GOVERNMENT UNIT LIAISON CERTIFICATION**

I hereby certify that all information disclosed in this “Liaison Registration and Local Government Unit Authorization Statement 2018” is true, complete and correct in accordance with Article 2 of Chapter 120C. By signing this certification, I understand I have an affirmative duty to understand and to comply with the Lobbying Law and the rules, including filing reports, as the law requires.

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SIGNATURE OF LOCAL GOVERNMENT LIAISON

DATE

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**LOCAL GOVERNMENTAL UNIT AUTHORIZATION CERTIFICATION**

I hereby certify that all information disclosed in this “Liaison Registration and Agency Authorization Statement 2018” is true, complete and correct in accordance with Article 2 of Chapter 120C. I authorized the Liaison named herein to lobby on behalf of the local government unit.

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SIGNATURE OF LOCAL GOVERNMENTAL UNIT CONTACT PERSON

DATE

### **Instructions**

1. Registration triggers reporting obligations. **Quarterly reports must be filed regardless of whether you have any reportable expenditures.**
2. Registration will expire on December 31 of the current year unless written notification of termination or resignation is received prior to that date. The liaison and state agency shall file a new registration statement for each year. No registration fee is required.  
**Note: Registration must take place within one day of lobbying.**
3. A Local Government liaison is any municipal or county employee, counsel employed under G.S. §147-17, or officer whose principal duties, in practice or as set forth in that individual's job description, include lobbying legislators or legislative employees. G.S. §120C-100 (a) (8).
4. If you do not provide an email address on this form and do not mark the box to receive notices in another format (page 2 of this document), we are under no obligation to inform you of report due dates, form changes, or any other information we provide via electronic methods.
5. On October 1, 2013, legislatively mandated electronic filing became effective for lobbying registrations, reports, and their respective amendments. For more background on this change see: Section 27.1 of Session Law 2013-360, Senate Bill # 402.
6. **FILING SUBMISSION: How to e-file your Registration:** E-file by using the Lobbying Compliance Division Portal on our website, <https://www.sosnc.gov/>. Please send the hard copy to the Department within seven days or your registration will be void.