**NOTE: $50,000 in contribution or less.**

**E-Postcards, 990-N are accepted as proof of financial history. *(Effective September 14, 2023)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. | Charitable/Sponsor organization’s legal name: | | | | |
| 2. | Charitable/Sponsor organization’s principal mailing address: |  |  |  |  |
| 3. | Charitable/Sponsor organization’s principal telephone: |  |  |  |  |
| 4. | Charitable/Sponsor organization’s e-mail address: |  |  |  |  |
| 5. | Name(s) under which you intend to solicit contributions (if different from legal name): | | |  |  |
| 6. | Purpose for which applying entity was established: |  |  |  |  |
|  |  |  |  |  |  |
| 7. | Charitable/Sponsor organization’s fiscal year end month: |  |  |  |  |
| 8. | Does applying entity compensate (in any capacity): |  |  |  |  |
| 8a. | An Officer? | YES | NO |  |  |
| 8b. | A Trustee/Board Member? | YES | NO |  |  |
| 8c. | An Organizer or Incorporator? | YES | NO |  |  |
| 8d. | A Salaried Employee that occupies a seat on the board? |  | YES |  | NO |
| 9. | Does applying entity currently contract for compensation or plan to contract for compensation during the current registration year with a Fund-Raising Consultant or Solicitor? | |  |  |  |
|  | YES |  | NO |
|  | If applying entity answered **YES** to **ANY** part of the above questions 8 or 9, applicant does not qualify for an exemption to the North Carolina charitable solicitation licensing requirements under N.C. Gen. Stat.§ 131F-3(3). Applicant must either apply for a license or a separate exemption. License application forms and a copy of the laws governing charitable solicitation are available on this Department’s website at [www.sosnc.gov.](http://www.sosnc.gov/) | | | | |
|  | If applying entity answered **NO** to **ALL** parts of question 8 or 9, proceed to the next question. | | | | |

If applying entity **received $50,000 or more in charitable contributions** (as defined in N.C. Gen. Stat. § 131F-2(5)) in any calendar year, **applicant will NOT qualify for an exemption** to the North Carolina charitable solicitation licensing requirements under N.C. Gen. Stat. § 131F-3(3) and must apply for a license. License application forms and a copy of the laws governing charitable solicitation are available on this Department’s website at [www.sosnc.gov..](http://www.sosnc.gov./)

***NOTE:*** *131F-2(5) Contribution is defined as including a promise, pledge, grant of any money or property, financial assistance, or any other thing of value in response to a solicitation*.

10. Does applying entity have any financial history, and received less than $50,000 in charitable

contributions (as defined in N. C. Gen. Stat. § 131F-2(5)) in the immediate preceding fiscal year?

**YES,** submit **ONE** of the following financial Forms, a, b c or d with appropriate signatures. If

**NO,** submit a licensure application:

|  |  |  |  |
| --- | --- | --- | --- |
| 1. IRS Forms 990-N, 990 EZ or 990 signed by an officer of the organization. 2. A copy of the message confirming its submission of the Internal Revenue Service Form 990-N. 3. A copy of its budget for the current year that was approved by its governing board and that includes projected revenue and projected expenses. 4. The NC Annual Financial Report Form (available for downloading at www.sosnc.gov). | | | |
| 11. | Has applying entity received a Federal Tax Exemption Determination Letter? | | |
| Attach a copy of the Federal Tax Exemption Determination Letter. (This is not required; however, if not received the organization will be listed as a “Non-Tax Exempt Entity” as described in Section  .0305(d), Chapter 11 of Title 18 of the North Carolina Administrative Code) | | | |
|  |  | YES |  |
|  |  | NO |  |
| **NOTE:** This registration must be updated on an annual basis. | | | |
| (Signature of an Officer of the applying organization) | | | (Print Name & Title) |
| (Completion Date) | | |  |