# North Carolina Department Secretary of State

## **TRADEMARK SECTION**

#### Request for Trademark/Service Mark Copies

### Personal Name:       Phone:

Business Name:

Mailing Address:

Email Address:       Fax#:

A. Tell us about Trademark/Service Mark; fill in below what you know:

Registration Number      or

Describe the words or what the mark is (design/slogan)

Who is the Owner/Applicant of the mark?

1. Check all that apply:

(You may call the Trademark Section at (919) 807-2162 to determine the cost of this request)

**Certified Copy** **Quantity**

($5.00 for first page and $1.00 per page thereafter)

Application for Registration  Registration Certificate  Specimens Submitted

Other (please specify)       Entire File

**Copies Only**  **Quantity**

($1.00 per page)

Application for Registration  Registration Certificate  Specimens Submitted

Other (please specify)       Entire File

C. Your total cost here:       (attach check or money order made out to the North Carolina Department Secretary of State)

D. Check one:  Mail  Pick-up (please allow at least one business day for pickup)

Special Notes:

NO COPIES WILL BE MADE WITHOUT PREPAYMENT