

## Refunds

### Frequently Asked Questions

Here are some answers to questions we receive frequently from the public about refund policies. We provide this for informational purposes only. It does not constitute legal advice.

#### 1. How do I get a refund for my filing?

We will only refund your fee if:

- A. You cancel the filing before we examine and file the document, or
- B. We return the unfiled document for corrections and you cancel the filing by sending back the returned cover letter with cancel written on it. This can be faxed to 919-807-2294.

No refunds will be issued in an amount of \$5 or less.

#### 2. I submitted an LLC annual report for filing; I now want to close the company. Can I get a refund on the LLC annual report filing fee?

Not usually.

- A. If the due date for filing the annual report has passed, then No.
- B. If the annual report has already been filed, then No.
- C. If the due date hasn't passed, the document hasn't already been filed and Articles of Dissolution have been submitted for filing, then Yes.

#### 3. Can I get a refund on a Business Corporation Annual Report?

By law, the fee you pay with the Business Corporation Annual Report is non-refundable. However, there is one time when we will make an exception and refund the filing fee. The one time we will refund the fee is if you paid the Secretary of State's Office twice. Then we will refund the 2<sup>nd</sup> (duplicate) filing fee. We will not refund both filing fees.